



# Environmental Policy

EV PO 01

Issue 5

Window Widgets supplies products under two brands 'Window Widgets' & 'Residence Collection'. Products within both brands are manufactured from a variety of materials including PVC, ABS, Polypropylene, Acetal, Aluminium and Steel. The business designs, manufactures and supplies these products into the fenestration industry.

Window Widgets recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to protecting the environment, reducing our environmental impact, and continually improving our environmental performance as an integral part of our business strategy and operating methods.

## Responsibility

The Directors are responsible for ensuring that this policy is implemented, however, all employees have a responsibility in their area to ensure that the aims and objectives of this policy are met.

## Policy Aims

We endeavour to:

- Comply with and surpass relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Increase employee awareness.

## Waste Management

Window Widgets will ensure adequate resources are available to ensure that waste is segregated where there is a feasible recycling solution available to us as well as investing in waste management equipment to facilitate the safest and most efficient transport of our waste.

Window Widgets will ensure that only registered waste carriers with an up-to-date licence are used to remove waste from site. We will ensure that waste never goes to landfill, and we will only use waste carriers who recycle material.

We will continue to monitor the recycling market for future developments in technology that allow us to recycle materials that may not currently be recyclable.

## Energy and Water

We will seek to reduce our water usage by continually improving our Production processes where water can be lost and by ensuring we adhere to maintenance plans to eliminate water leaks.

Window Widgets is committed to changing to a renewable energy supplier by 2023 at the latest when the current supply agreement expires.

## Transportation

Window Widgets will only lease company cars that are at least a Hybrid. Where all electric cars are feasible due to the mileage travelled by the user, this will be the priority.

Heavy Goods Vehicles (HGVs) are serviced regularly to keep them operating efficiently and each replacement HGV is an automatic gear box which is more efficient also. Transport planning is performed to ensure we get the most out of every journey made whilst complying with all other regulatory requirements.

Fork Lift Trucks (FLT) are electric powered where these have been leased by the current management structure. As lease agreements come to an end, the company will swap the diesel FLT) out for all electric.

**Date Issued:** 12/09/2023



**Raw Material Usage**

Window Widgets will monitor usage of all raw materials and ensure that machines are run efficiently to reduce material usage to the minimum whilst maintaining product quality and regulatory requirements.

**Packaging**

We will seek to reduce packaging that is used and also monitor the market for developments in products on offer that provide the performance required to protect the product whilst reducing the amount of packaging used. We will also explore options such as bio-degradable packaging that leaves site. Where packaging is fit for purpose, it will be re-used. Where possible, packaging containing recycled material will be purchased.

**Monitoring and Improvement**

Window Widgets will use the following tools to ensure we continually monitor and improve our environmental performance.

- Aspects & Impacts Register EV RA 01 – This will be reviewed Annually to ensure this remains up to date and improvements can be identified.

**Culture**

We will update this policy at least once annually in consultation with staff and other stakeholders. Environmental considerations will be made when implementing change and making strategic decisions.

All staff will receive environmental training as part of their induction.

**Supply Chain**

We will assess our suppliers based on their Environmental credentials and performance as part of our Supplier Approval Process. We will actively engage with our suppliers to reduce the Environmental impact of our relationship through reduction of packaging, ensuring deliveries are optimised and where possible, use of recycled materials.

**Product Sustainability**

Window Widgets and the Residence Collection products have an expected life of 35 years and are sold with a 10-year warranty.

When new products are designed, we will consider the use of recycled materials and limiting the use of raw material by design.

**Objectives**

Objective	Target
No. of Reportable Environmental incidents	0
Reduce PVC Waste by 5%	January 2025
Become Carbon Neutral	January 2027

**Sarah Hitchings**  
Sales &Marketing  
Director

**Heather Edwards**  
Supply Chain &  
Operations Director

**Mike Hart**  
Technical Director

**Gregory Pigott**  
Finance Director